

Energy Efficiency Conservation Block Grant Programmatic Status Report Outline

Instructions: Complete header information and complete narrative sections provided in outline below. When completed, convert to pdf and rename file as follows: DocID#-DDMMYY-Program.pdf.

Grant recipient name: _____

Project name: _____

Principal investigator/Project Manager: _____

DOE Award number: _____

Date submitted: _____

Reporting period:

- Month(s): _____
- Year: _____

Infrastructure Investment: Does this activity contain an infrastructure investment? Y / N

Infrastructure Investment Rationale:

Insert text here

Guidance from MOA Appendix A:

- Infrastructure investments made, purpose, total cost, rationale of agency for funding infrastructure investment, name of agency contact.

Major Activities, Significant Results, Major Findings, and Key Outcomes:

Insert text here

Guidance from MOA Appendix A:

- A discussion of what was accomplished during this reporting period, including major activities, significant results, major findings or conclusions, key outcomes or other achievements. This section should not contain any proprietary data or other information not subject to public release. If such information is important to reporting progress, do not include the information, but include a note in the report advising the reader to contact the recipient Primary Contact for further information

Are you following the plan? If not, describe the change in approach, and reasons for the change.

Insert text here

Guidance from MOA Appendix A:

- Schedule Status. List milestones, anticipated completion dates and actual completion dates. The recipient may use its own project management system to supplement this information. Provide a comparison of the actual accomplishments with the milestones established for the period and explanation for any variations.

Actual or Anticipated Problems or Delays and Corrective Action Plan:

Insert text here

Guidance from MOA Appendix A:

- Any changes in approach or aims and reasons for change. Significant changes to the objectives and scope require prior approval by the DEDI program manager and/or U.S. DOE.
- Actual or anticipated problems or delays and actions taken or planned to resolve them.
- Any absence or changes of key personnel or changes in consortium/teaming arrangement, e.g. recipient primary contact, budget/fiscal manager, program manager.

Products Produced or Technology Transfer Activities Accomplished During the Reporting Period:

Insert text here

Guidance from MOA Appendix A:

- A description of any product produced or technology transfer activities accomplished during this reporting period, such as:
 - Web site or other Internet sites that reflect the results of this project.
 - Networks or collaborations fostered.
 - Technologies/Techniques.
 - Inventions/Patent Applications.
 - Publications (list journal name, volume, issue); conference papers; or other public releases of results. Upload copies of public releases to the reporting web site.
 - Other products, such as data or databases, physical collections, audio or video, software or netware, models, educational aid or curricula, instruments or equipment.

What we planned to accomplish this period? (i.e. period for which you are currently reporting)

Insert text here

Lessons learned

Insert text here

What we expect to accomplish next period?

Insert text here

Remarks

Insert text here

Annual Report (use this section only at the end of each reporting year)

Insert text here

Guidance from MOA Appendix A:

- The annual report shall describe the status of development and implementation of the energy efficiency and conservation activities and an assessment of energy efficiency gains. The annual report shall also summarize the metrics provided.
- In the final Annual Report provide a discussion of "lessons learned" from the project.